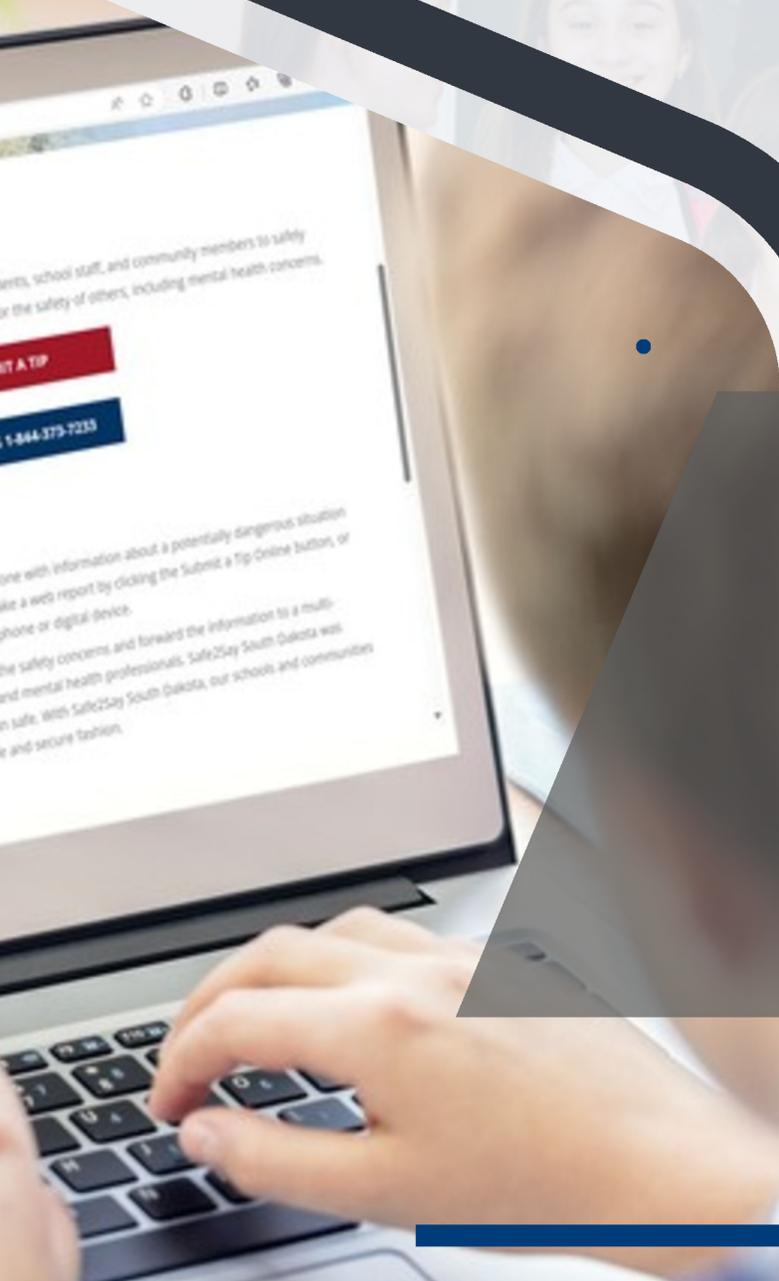


SAFE2SAY SOUTH DAKOTA

**MAKE A REPORT
MAKE A DIFFERENCE**



WWW.SAFE2SAY.SD.GOV

PREVENTION PROTECTION ENFORCEMENT



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Safe2Say South Dakota is committed to creating safe learning environments through awareness and early reporting. This guidebook provides comprehensive information about our anonymous reporting system designed to identify and help students in crisis before tragedy occurs.

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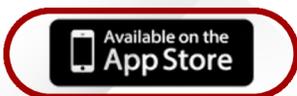


WHAT IS SAFE2SAY SOUTH DAKOTA

Help protect students and prevent:

- School violence
- Unlawful possession of weapons
- Self-harm, and
- Other forms of victimization and threatening behavior.

Download the FREE
Safe2Say SD mobile app.



Creating a safe learning environment starts with awareness and early reporting of concerning behaviors. That's why the South Dakota Department of Public Safety developed Safe2Say SD, a free anonymous reporting program for students, teachers, parents, and community members to help identify and provide intervention for students in crisis or at risk for violence before they harm themselves or others.

Anonymous Reporting. Any Hour. Any Day.

Monitored 24/7, trained experts are always ready to respond to reports securely and anonymously:



Online at
safe2say.sd.gov



Through the
Safe2Say SD mobile app



By Phone
1-844-373-7233

After submitting a report, watch for any follow-up questions. The more information shared, the more effective the response.

Reports are immediately vetted and sent to appropriate school administrators, law enforcement and/or other community partners so outreach can be provided to the student in crisis.

Supporting Students. Protecting Schools.

Students know about mental health or safety concerns among their peers before adults do. In fact, in past school attacks in the United States, 92% of those who noticed concerning behaviors in advance were schoolmates:

Feelings of anxiety or intimidation, fear of retaliation or not knowing who to talk to may result in students not sharing their safety concerns. Safe2Say SD removes these barriers with easy and convenient ways to make a report securely and anonymously.

SHARING A SAFETY CONCERN

Monitored 24/7, Safe2Say SD takes reports any time, any day of the year. The reporting process is simple and includes two-way communication with a live-trained dispatcher:

- Fill out a brief, easy-to-follow form on Safe2Say.sd.gov.
- Use the Safe2Say SD mobile app.
- Call 844-373-7233.

What Happens When I Make a Report?

Safe2Say SD dispatchers collect and vet information so it can immediately be shared with the appropriate contacts and action can be taken.



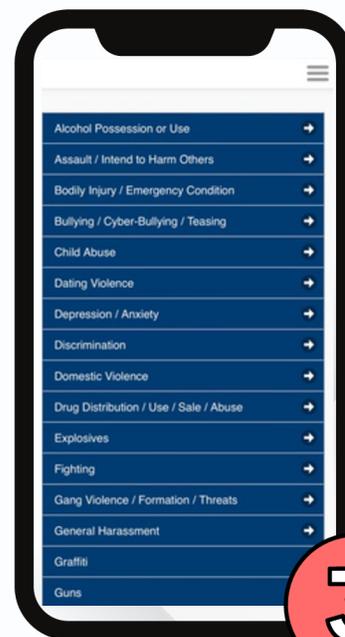
HOW TO REPORT

If you call to make an anonymous report, a live dispatcher will guide you through the process. Follow the steps below when using the Safe2Say SD mobile app or safe2say.sd.gov website to report a safety concern.

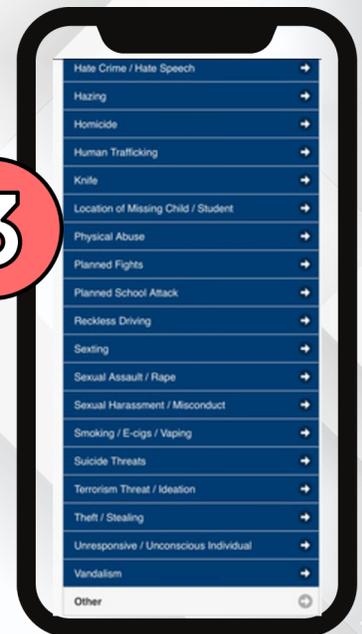


When using Safe2Say SD for the first time, you will be asked to enter a 4-digit passcode. You will use this passcode to log in and access your reports going forward.

Select which way you are going to submit your report



Select the type of safety concern from the dropdown menu. You will only be allowed to choose one.



Students know about mental health or safety concerns among their peers before adults do. Safe2Say SD removes these barriers with easy and convenient ways to make a report securely and anonymously.

HOW TO REPORT

Continued

Call 911 if this is an emergency.

Information of Concern *

Person Involved

Date and Time of the Event

Location of Incident

City, State, Zip

Who else has knowledge of this?

Was Social Media (Facebook, Twitter, Texting, etc.) used to express the problem? If so, select from one of the following:

4

Provide a description of your concern and as many details as possible, such as:

- Time and date the event occurred
- Name, grade, ethnicity, gender, physical characteristics and address of the person involved
- Vehicle information—make, model, year, color, license plate number and any identifying marks, bumper stickers, company logos, etc.
- Related photos, videos, audio files, etc.

The more information you share, the more effective the response can be.

The content of your report is confidential, and any identifiable information about you is kept anonymous.

After entering your report, click “Submit”.

Associated Social Media Username or URL

How did you hear about our program?

Attachment (Optional)

Browse... No file selected

Submit

By submitting your information, you agree to the [Terms of Use](#).

Select Another Language

5



Once you submit your report, the dispatcher will start a live chat session to answer your questions and ask for additional information, if needed.

You will receive a confirmation within the chat when your report has been successfully submitted. Instructions will be given about how to follow up on the status of your report, view replies from Safe2Say SD, or add information.

FREQUENTLY ASKED QUESTIONS



How do I know if Safe2Say SD is offered in my school?

All K–12 schools in South Dakota are enrolled in the Safe2Say SD platform, and reports are delivered directly to the appropriate schools. Safe2Say SD is provided free to all schools statewide.

When I make a report, how does Safe2Say SD protect my anonymity?

When making a report, you will not be asked for your identifying information. Safe2Say SD will only ask for information about the situation causing concern. If you do want to include your name, it's your choice.

If a concern is reported about a student, how is the student's information protected?

Reporting information is kept confidential and is not subject to disclosure. Threat report information is only shared with designated school staff and law enforcement with a right and need to know to address reported concerns.

Are parents or guardians notified when a report is made about their child?

No and yes. Reports are anonymous, and all information is confidential. Depending on how the local school and/or law enforcement determine it is best to respond and address the situation, a student's parents or guardians may be notified.

Will I be updated on the status of my report and how it was resolved?

No. You can follow up on the status, view replies or add information to a report. You will receive confirmation your tip was received, however, because reports are anonymous and all information kept confidential, you will not be informed of how a situation was resolved.

How much information do I need to know about a situation before I make a report?

You should make a report as soon as possible with the information you have. While it is true that the more information you share, the more effective a response can be, you can always add new information to your report using the Safe2Say SD mobile app, website or tip line.



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Other FREE Training Materials
www.safe2say.sd.gov

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